

1 **QUORUM RESOLUTION #2**

2
3 *[For more information, browse our website (www.apcointl.org/governance); a member login is required.]*

4
5
6 **INTENT:** To carry over Membership requirements from the existing Constitution and Bylaws
7 to the Policy Manual as part of restructuring the governance of the Association.

8
9 **MAKER:** Board of Officers

10
11 **QUORUM:** The 2009 Annual Conference Quorum.

12
13 **WHEREAS (1),** The Strategic Governance Implementation (SGI) Task Force has proposed
14 replacing the existing Constitution and Bylaws with a streamlined set of Bylaw; and

15
16 **WHEREAS (2),** The SGI Task Force has worked in consultation with the Constitution &
17 Bylaws Committee to ensure that key Membership requirements are preserved as new provisions
18 of the Policy Manual; and

19
20 **WHEREAS (3),** Such new provisions of the Policy Manual continue to require approval by the
21 Quorum. Now, therefore be it

22
23 **RESOLVED,** The attached provisions – Membership Eligibility (4.11), Categories (4.12), and
24 Designations (4.13) – shall be adopted.

ARTICLE IV: MEMBERSHIP

SECTION 4.11: GENERAL ELIGIBILITY

[Changes are subject to approval by a simple majority of the Membership Quorum.]

PURPOSE

To establish general eligibility requirements of Membership

AUTHORITY

The general eligibility requirements for membership are in accordance with Article III of the Bylaws and as provided in this Section.

POLICY

1. Members shall be admitted in strict conformity with the category requirements herein set forth. Membership shall not be denied on the basis of race, color, creed, national origin, or numerical limitation. Members of Chapters are members of the Association in accordance with the ~~m~~Membership ~~e~~Categories described in ~~Section 4.12 of this Article~~Policy Manual.
2. Except as permitted in the Membership Categories section of this Policy Manual (and while so involved), the category of membership enjoyed shall reflect the current employment status of the member.
3. Members shall be assigned to Chapters based upon the relationship of their primary residence and primary place of business or work to the chartered areas of Association Chapters. Such Chapter shall be known as the member's "Home Chapter".
 - 3.1 Members whose primary residence is within the chartered area of one Chapter and whose primary place of business or work is within the chartered area of another Chapter may select the Chapter that will serve as their Home Chapter. They may also choose to become a Multiple Member of the other Chapter in accordance with the requirements in the Membership Designation ~~of~~ section of this Policy Manual.
 - 3.2 Members whose business or work crosses into the chartered area of more than one Association Chapter may become a Multiple Member of such additional Chapters in accordance with the requirements of in the Membership Designation section of this Policy Manual.
4. Membership shall be restricted to individuals satisfying one of the following criteria:

- 4.1 Individuals who work in and/or directly support the design, construction, installation, maintenance, operation, and management of public safety communications systems.
- 4.2 Individuals who can demonstrate an interest in public safety communications systems that would be of benefit to the Association and/or its members.
5. With the exception of the Governmental Group and Corporate Group member category, ~~as described in Section 4.12~~, the members of the Association are individuals. The membership of the Association shall be divided into the following categories: Active Member, Member, Commercial Member and International Associate Member. A designation of Life, Honorary, Chapter Life, Chapter Honorary, Multiple, and Senior may be added to each of these categories except that designation may not be added to the *International Associate Member* category.
6. There shall also be available Governmental Group and Corporate Group membership, as described in ~~the Membership Categories S~~section 4.12 of this Policy Manual.
7. Applications for membership shall be processed in accordance with the Member Application provisions of S~~section 4.1 of this Policy Manual~~ and other related ~~s~~Sections of this Article.
8. Revocation of Membership
 - 8.1 Membership in the Association may be revoked by the Board of Directors upon a documented showing of reasonable cause.
 - 8.2 A revocation proceeding shall extend for a period of not less than 30 ~~and not more than 60~~ days during which time the affected member, and the appropriate Chapter, if any, shall be notified and permitted to plead the case.
 - 8.3 A member may be suspended during a revocation proceeding. Such a proceeding shall generally be concluded within 60 days. If more time is needed, the President shall inform the accused as frequently as every 30 days thereafter as to the proceeding's status and the reasons for delay until such time as the proceeding is concluded ~~If a decision is not reached within the maximum period of time allowed, the member is automatically reinstated without penalty.~~
 - 8.4 A revoked membership may not be reinstated without prior approval of the Board of Directors. Dues are not refundable. However, a reinstatement does not require additional dues if a revocation is annulled during the same paid up dues period as the revocation was initiated.

ARTICLE IV: MEMBERSHIP

SECTION 4.12: MEMBERSHIP CATEGORIES

[Changes are subject to approval by a simple majority of the Membership Quorum.]

PURPOSE

Members of Chapters are members of the Association in accordance with the membership categories described in this Section. Members shall be admitted in strict conformity with the category requirements herein set forth.

AUTHORITY

The benefits accorded to various membership categories are as provided in this Section and may be restricted in accordance with other Sections of this Article or by the requirements of written agreements between APCO-International and similar organizations existing in other countries.

POLICY

1. Active Member
 - 1.1 The following individuals shall be eligible for membership in the “Active Member” category:
 - 1.1.1 Personnel responsible for design, construction, installation, maintenance, command, and operation of public safety systems and supporting information systems. Such persons must be employed by, retired from or a volunteer of a governmental entity or a contractor of a governmental entity providing the described services. Members must be actively engaged in or retired from the performance of the described services for the specific entity on a regular basis and may not have a conflicting commercial interest which provides a significant portion of their income. Examples of qualifying positions include but are not limited to engineers, technicians, managers, supervisors and telecommunicators.
 - 1.2 Members in the “Active Member” category may vote in the ~~annual Membership~~ Quorum, may enjoy all benefits and privileges and, ~~except where otherwise limited,~~ may serve in any capacity in the Association and its chapters, except where otherwise limited.

2. Member

2.1 The following individuals are eligible for membership in the Association in the “Member” category and shall enjoy all benefits and privileges of the Association, except voting unless as a Life Member or as otherwise provided.

2.1.1 Individuals who perform a non-administrative and/or non-supervisory function within their agency and who otherwise meet the requirements of Section 1.1.1 above and, at the applicant’s discretion, select this category; or

2.1.2 Individuals not meeting the requirements of any other category.

3. Commercial Member

3.1 Those persons who receive compensation in any form for services rendered in business and industry are eligible to be Commercial members. Except for the Commercial Advisory Council member on the Board of Directors in his/her capacity on the Board only and for Life Members, voting privileges are not extended to members in this category. They may otherwise enjoy all benefits and privileges of the Association.

4. Governmental Group Memberships

4.1 Any political entity qualifying under the meaning and intent of this Policy and the Bylaws, hereinafter referred to as the Master Applicant in this category, among whose employees two (2) or more are eligible for membership in accordance with the other Sections of this Article whom the Master Applicant wishes to enroll as a group in this Association is eligible for this category of membership with the following stipulations:

4.1.1 At least one of the employees in each applicant group per each dues year shall be eligible for, or the particular Master Applicant shall have at least one employee enrolled as, an Active mMember of this Association;

4.1.2 All employees in each group shall reside, live or work within the boundaries of the particular Chapter chartered in that geographical area and shall be members of that Chapter unless otherwise approved by the Board of Directors;

4.1.3 Memberships in good standing within a group may be transferred during a given dues period from current employees leaving the group to new employees entering the group upon each such individual request by the Master Applicant to the appropriate Chapter Secretary;

4.1.4 The individual members shall be categorized as, pay dues, and serve in this Association in accordance with the appropriate membership requirements which are set forth elsewhere in this Policy Manual, and, the will of the Governmental mMember shall be expressed within this Association only by means of these individual members.

5. Corporate Group Memberships

- 5.1 Any corporation that received compensation in any form for services rendered or products sold in business or industry is eligible to become a Corporate Member.
- 5.2 Except for the Commercial Advisory [Council](#) member on the [Board of Directors in his/her capacity on the Board only and for Life Members](#), voting privileges [are not extended to](#) individuals who are covered by Corporate Membership.
- 5.3 Benefits and privileges of Corporate Membership are those as defined in the Commercial Category of this policy.
- 5.4 Corporate group membership dues shall be uniform for all Chapters in the United States as defined [in the Membership Dues Section 4.7](#) of this [Policy Manual](#).
- ~~5.5 Corporate group membership levels shall be detailed in the APCO Policy Manual.~~

6. International Associate Member

- 6.1 Individuals who are members of a “participating organization”, as that term is defined in the document known as the *APCO Alliance for Global Cooperation and Development* also shall be members of APCO-International in the *International Associate Member* category.
 - 6.1.1 Members in the *International Associate Member* category shall not be issued a *membership card* or other documentation that identifies status as a member of APCO-International.
- 6.2 Members in the *International Associate Member* category shall not:
 - [6.2.1 have the right to vote on any matter brought before the Membership Quorum, the Executive Council, the Board of Directors, nor within any Chapter of the Association;](#)
 - [6.2.2 have the right to hold elected office within the Association;](#)
 - [6.2.3 be eligible for any of the Membership Designations in this Article; or](#)
 - [6.2.4 be required to pay Membership Dues, as defined in this Article.](#)
- 6.3 Members in the *International Associate Member* category shall enjoy only those rights, benefits, and privileges defined in the document known as the *APCO Alliance for Global Cooperation and Development*.
 - 6.3.1 Members in the *International Associate Member* category may be required to show documentation demonstrating current membership in a participating organization of the Global Alliance prior to receiving such rights, benefits, and privileges.

ARTICLE IV: MEMBERSHIP

SECTION 4.13: MEMBERSHIP DESIGNATIONS

[Changes are subject to approval by a simple majority of the Membership Quorum.]

PURPOSE

Membership Designations for the members of the Association are as provided for in this Section.

AUTHORITY

The general eligibility requirements for Designation of membership and the benefits associated therewith are as provided in this Section of the Policy Manual and may be restricted in accordance with other sections of this Policy Manual.

POLICY

1. Life Member
 - 1.1 This highest level of membership shall be awarded only to those persons currently holding another category of membership in the Association. The Life Member title shall be added to that of any other category of membership.
 - 1.2 This honor may be bestowed upon members who have, at the Association level, made significant contributions toward the fulfillment of the purpose of the Association. Consideration will be given to the range of applicable accomplishments that demonstrate the candidate's breadth of contributions to the purpose of APCO.
 - 1.3 To be eligible for APCO Life Member, the nominee shall, as a minimum, complete the requirements of either 1.3.1 or 1.3.2 identified below:
 - 1.3.1 Served a full term as President of the Association or;
 - 1.3.2 Been a member of APCO for a minimum of fifteen (15) years and made at least five (5) major accomplishments which have contributed significantly towards meeting the needs of all Chapters, regulatory, and policy making bodies, the commercial, general public safety, and international communities, or any combination thereof. A list of suggested major accomplishments which may be used as a guideline to determine LIFE MEMBER qualifications is shown below:
 - 1.3.2.1 Served four (4) or more years as an Executive Council Member;

- 1.3.2.2 Served four (4) years on the Board of Directors;
 - 1.3.2.3 Served four (4) or more years as a Local Area Frequency Advisor;
 - 1.3.2.4 Served as the Chair of an Association Committee, Standing Committee, or Special Task Force (e.g. Projects 25, 31, 33, 34, 35, CALEA, etc.); chairing each such Committee or Task Force would constitute a single accomplishment;
 - 1.3.2.5 Served two or more years as a member of the an Association Advisory Committee ~~for one of the Association's subsidiaries~~; served two or more years as a member of the Editorial Advisory Committee; or two or more years as a member of a committee identified in this Policy Manual as being an "Executive Council Committee". Membership on each such Committee shall constitute a single accomplishment;
 - 1.3.2.6 Served as an active member of one or more Association Standing Committees; not more than two (2) accomplishments may be counted from this subsection;
 - 1.3.2.7 Served as the Chair of a Regional Conference, or as Chair of a Regional Conference Standing Committee as delineated by the Regional Conference Manual;
 - 1.3.2.8 Served as the Chair of an Annual Conference; or as Chair of an Annual Conference Standing Committee as delineated by the APCO Annual Conference Manual; and
 - 1.3.2.9 Made other contributions that promote APCO-International (beyond benefit to a single Chapter) or to the art of public safety communications (e.g., NPSTC, PSWAC, NCC, NASNA etc.).
- 1.4 Nominations for the Designation as a Life Member shall be made in accordance with Section 4.4 Life Member Nomination Procedures of this Policy Manual.
- 1.5 The APCO Life Member title and the member's regular other membership category title with all its privileges and benefits shall be enjoyed, and held exempt from dues, for the life or until the resignation of such member.
- 1.5.1 Members in any membership category who have been granted the designation of "Life Member" have the right to vote within the Membership Quorum.
- 1.6 Individuals who are members of the Association in the Associate Member category and who otherwise satisfy the requirements contained ~~in~~under the Membership Categories ~~Section 4.12 of this Article~~Policy Manual for membership in the *Active Member* category shall be elevated to the *Active Member* category upon being granted status as a *Life Member*.

- 1.7 An individual's eligibility for membership in the *Active Member* category or the *Commercial Member* category is based solely upon his/her employment status at any particular point in time and is independent of their designation as a *Life Member*.
 - 1.7.1 Individuals whose membership eligibility changes from *Active Member* to *Commercial Member* or vice versa shall so notify APCO Headquarters.
2. Senior Member
 - 2.1 The designation of "Senior" may be added to any category of individual membership.
 - 2.2 To be eligible for APCO Senior Member, the nominee shall, as a minimum, have been a member of APCO for ten (10) years or more; be a member in good standing at the time of the award; and made at least three (3) significant contributions to APCO, including one on an Association level. A suggested list of contributions is listed below:
 - 2.2.1 Served one (1) or more years as President of a Chapter;
 - 2.2.2 Served two (2) or more years as an Executive Council Member;
 - ~~2.2.3~~ [Served two \(2\) or more years on the Board of Directors:](#)
 - 2.2.3 Served as an active member of an Association Special Committee or Special Task Force (e.g. NPSPAC, PSWAC, Project 25, 31, 33, 34, 35, CALEA, etc.) (Count service on each Committee as separate contribution.)
 - 2.2.4 Served as an active member of one or more Association Standing Committees;
 - 2.2.5 Served as a Chair of a Chapter, Regional, or Annual Conference;
 - 2.2.6 Served two (2) or more years as a Local Area Frequency Advisor;
 - 2.2.7 Served two (2) or more years as a member of the Chapter Executive Committee;
 - 2.2.8 Served two (2) or more years as the Chair of a Chapter Standing Committee;
 - 2.2.9 Served two or more years as a member of ~~the~~ [an Association](#) Advisory Committee ~~for one of the Association's subsidiaries~~. Membership on each such Committee shall constitute a single accomplishment;
 - 2.2.10 Served as a presenter at a Chapter, Regional, or Annual Conference;
 - 2.2.11 Served as the Chair of a Chapter, Regional, or Annual Conference Committee;
 - 2.2.12 Served as Chapter Committee member for a major legislative accomplishment;

- 2.2.13 Served two (2) or more years as the Chair of a Regional Spectrum Planning Committee;
 - 2.2.14 Served a full term as an officer of another national or international public safety organization (e.g. IACP, IAFC, NENA, etc.); or
 - 2.2.15 Made other contributions that promote APCO-International (beyond benefit to a single Chapter) or to the art of Public Safety Communications.
- 2.3 Nominations for the Designation as a Senior Member shall be made in accordance with [Section 4.3 Senior Member Nomination Procedures](#) of this Policy Manual.
- 2.4 The APCO Senior Member title and the member's regular other membership title with all its privileges and benefits shall be enjoyed for the life or until the resignation of such member.
3. Multiple Membership
- 3.1 This category provides for membership in more than one Chapter in accordance with the following requirements to be met by the applicant who shall be:
 - 3.1.1 A paid up member in their Home Chapter, AND;
 - 3.1.2 A paid up Multiple Member in any additional Chapter(s) in which he/she is also qualified.
 - 3.2 The individual's membership category in each Chapter for which he/she becomes a Multiple Member shall be the same as the membership category held in the member's Home Chapter.
 - 3.2.1 Members shall enjoy the same rights and privileges within each Chapter to which they have become a Multiple Member as the rights and privileges granted to members for whom that Chapter is the Home Chapter.
 - 3.3 Multiple Members shall be provided with credentials that indicate their status as a Multiple Member.
4. Honorary Member
- 4.1 Only the [Board of Directors](#) may confer this category of membership.
 - 4.2 This membership is limited to those individuals who may have no incentive to obtain membership in any category but, by virtue of their position or accomplishments, it is in the best interest of APCO International, Inc., that the individual have information regarding APCO International, Inc., including the [official APCO magazine Bulletin](#) and other [APCO](#)-publications, filings and [other](#) items of information regarding the activities of APCO International, Inc.
 - 4.3 Membership shall be established with the publication of a list (annually or sooner if necessary) of qualified individuals as determined by the Association Board of Directors.

- 4.4 The APCO International, Inc. Honorary member shall not vote or hold office in any capacity, except that they may serve as Ex Officio members of any committee.
5. Chapter Life Member
 - 5.1 Each Chapter desiring to confer Chapter Life Membership shall develop a list of requirements for this category of membership.
 - 5.1.2 A suggested list of qualifications for this category is provided in [Section 4.5](#) [the Chapter Life Member Guidelines](#) of this Policy Manual.
 - 5.2 This honor shall be bestowed upon qualified members by the nominee's Chapter in accordance with the requirements of this Policy Manual.
6. Chapter Honorary Member
 - 6.1 Each Chapter desiring to confer Chapter Honorary Membership shall do so in accordance with the requirements in [the Chapter Honorary Member Guidelines](#) [Section 4.6](#) of this Policy Manual.