

June 23rd, 2009

George S. Rice, Executive Director
APCO International
Office of Government Affairs
1426 Prince Street
Alexandria, VA 22314

Mr. Rice,

The purpose of this letter is to state my intent to run for one of the two Regional Representative positions for the North Central Region. Below is my statement identifying my qualifications and interest in service as required by Policy Manual Section 6.8: Regional Representatives.

As APCO International moves into the future with a new governance structure, the Board of Directors will have an opportunity to establish open lines of communication and guide the organization to new levels. As a candidate for the APCO Board of Directors, I believe that I will bring valuable experience to the group. I, currently, serve as the Director of a medium sized consolidated communications center that provides service to over 250,000 citizens and 17 agencies. Over the course of my career, I have been intimately involved in all aspects of public safety communications; from CAD, trunked radio systems, E911 of all varieties, policy development, hiring practices, staffing and retention, just to name a few.

My agency has been CALEA accredited since July of 2002 and I have been actively involved in the partnership that continues to grow between APCO and CALEA. As the past chair of APCO Project RETAINS, I have had the opportunity to serve the membership as a RETAINS facilitator and to learn what is important not just to those in the North Central Region, but across the membership. In addition, I have served as the Executive Council representative for the Nebraska Chapter since 2000 and will receive my APCO International Life Member designation at the APCO National Conference in August. I have also served as Chair of the APCO Call Center Standards Committee, committee member of the Awards Committee, MAAP, Finance & Budget Committee and Operations Group Leader.

If I am elected to serve on the APCO Board of Directors, you may be assured that I will be diligent in making sure that the Chapters within the North Central region are kept well informed. I will always consider the interests of the regions and the organization as a whole above all else.

Thank you for your consideration.

Sincerely,

Julie J. Righter, ENP
Communications Coordinator
Lincoln Emergency Communications Center
575 South 10th Street
Lincoln, NE 68508
Phone 402 441 7252
email jrighter@lincoln.ne.gov

Att: Appendix I— Expectations of Service to the APCO Board of Directors
Appendix II—Employer’s Concurrence of Candidacy

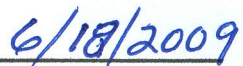
APPENDIX I
EXPECTATIONS OF SERVICE TO THE APCO BOARD OF DIRECTORS

I, the undersigned, as a Regional Representative to the APCO Board of Directors will:

1. Secure the written approval of my employer (see Appendix II) to enable me to faithfully discharge my responsibilities [Note: This requirement is waived for a retired member.];
2. Commit to carry out my full term of service and participate in all scheduled meetings, either in person or by teleconference;
3. Schedule routine teleconferences to discuss concerns/issues with individual Chapter representatives in my Region;
4. Develop a communications strategy to solicit the views of the Chapters in my Region prior to Board meetings and to push information back out to the Chapters following Board action;
5. Give strong deference to each and every Chapter of my Region as the conduit on the Board to all Chapters in my Region, not just my own, and represent those Chapters and their issues as appropriate; and in concert with what is best for APCO International;
6. Be intellectually flexible enough to take a stand for my Region during deliberations, but ultimately support the consensus of the Board so as not to undermine the Association's position or create needless confusion;
7. Pay special heed to carry forward the concerns of individual Chapters in my Region that convey a disparate impact over a matter before the Board;
8. Review all supporting documents in advance so as to be well informed and actively engaged in Board meetings;
9. Handle sensitive issues/discussions as confidential and/or proprietary to not violate the Board's trust; and
10. Be a fully active and engaged participant of the Board of Directors and so committed as to assert that more than one unexcused absence from a scheduled Board meeting during the year is grounds for my removal.



Signature of Nominee



Date

APPENDIX II
EMPLOYER'S CONCURRENCE OF CANDIDACY
Regional Representative to the APCO Board of Directors

[Note: This requirement is waived for a retired member.]

Julie Richter has discussed the desire to seek election as Regional Representative to the Board of Directors of the Association of Public-Safety Communications Officials-International, Inc. (APCO). During our discussion, we reviewed the Expectations of Service and understand the support the employer may be required to provide from time to time to support this candidate's effective service as a Regional Representative to the APCO Board of Directors.

As the candidate's employer, I recognize the mutual benefits of service to one's profession and pledge my support of the candidate's Board service, which may include, but may not be limited to, the following:

1. Service for typically a two-year term with the option for one renewal term.
2. Attendance at minimally four meetings per fiscal year of typically one day's duration for which two or more may require out-of-state travel that is fully reimbursable by APCO. Such meetings are typically scheduled months in advance, though special meetings may be called on shorter notice. The opportunity to participate in any meeting by web conference or through toll-free phone access will always be an option, though when scheduled as a face-to-face gathering, attendance at the meeting in person is preferable.
3. Investment of modest amounts of time on an ongoing basis to stay current with APCO activities and to communicate with representatives of APCO chapters in the region.
4. Access to email, telephone, facsimile, mail and Internet services at the workplace during normal work hours with APCO prepared to reimburse any use for Association business as needed.
5. Access to an e-mail account during normal work hours that allows for incoming messages with attachments to be delivered to the candidate individually.
6. During Board deliberations, the candidate is obliged to put the professional interests of APCO first and represent all chapters of the region equally well and to show appropriate loyalty and fidelity to decisions arrived at by the Board without regard to employer views or interests.
7. Notwithstanding the commitments noted above, APCO understands that certain responsibilities of the candidate to his/her employer may need to take precedence and APCO will provide reasonable assistance in supporting such arrangements.

I hereby agree to provide the above support of my employee if elected to serve as a member of the Board of Directors of the Association of Public-Safety Communications Officials-International, Inc.

SIGNED: _____

Don Heitz

DATE: _____

6/18/09

PRINTED NAME OF SUPERVISOR: _____

Don Heitz

EMPLOYER NAME: _____

CITY OF LINCOLN