

**2015 First General Business Session**  
**APCO International 81st Conference and Exposition**  
Washington, DC Convention Center  
146 ABC  
Sunday, August 16, 2015

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## **MEETING MINUTES**

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### **Convene**

President John Wright called the First General Business Session of the 81st Association of Public Safety Communications Official-International to order at 3:50 p.m. Sunday, August 16, 2015 EDT. The Sergeant-at-Arms oversaw the seating of voters and confirmed that only voting-eligible members were seated in the voting area.

### **Opening Remarks**

President John Wright welcomed the Membership Quorum to the 2015 APCO International Conference. The Executive Committee was introduced at this time: First Vice President Brent Lee, Second Vice President Cheryl Greathouse and Immediate Past President Gigi Smith. The Board of Directors were introduced as well: East Coast Regional Representatives Richard Boettcher and James McFarland; Gulf Coast Regional Representatives Martha Carter and Matthew Stillwell; North Central Regional Representatives Robin Tieman and Holly Wayt; Western Regional Representatives Kimberly Burdick and Peggy Fouts, and Commercial Advisory Council Representative Richard Solie.

### **Outgoing Board of Directors Recognition**

As a way to commemorate their Board service, a diamond-shaped paperweight etched with the APCO International logo was presented to Martha Carter and Peggy Fouts who will conclude their service at the close of the Annual Conference.

President John Wright acknowledged new Board of Directors members Tracey Hilburn of the Louisiana Chapter, Margie Moulin of the Oregon Chapter and re-elected members Richard Boettcher of the Atlantic Chapter and Holly Wayt of the Ohio Chapter who will be sworn in prior to close of the Annual Conference on Wednesday, August 19.

### **Life Member Voting**

President John Wright requested the 2015 Life Member Nominees who were in attendance to please leave the room while the Quorum voted.

#### *2015 Life Member Nominees:*

- Carol Adams of the Virginia Chapter
- Bill Agee of the Virginia Chapter
- Karen Allen of the Arizona Chapter
- Angela Bowen of the Georgia Chapter
- Steve Devine of the Missouri Chapter

**[NOT FOR DISTRIBUTION BEYOND THE APCO MEMBERSHIP]**

- David Diamond of the Atlantic Chapter
- Ernest Gallo of the CPRA (So. Calif.) Chapter
- Bill Keller of the Texas Chapter
- Joseph Parrino of the CPRA (So. Calif.) Chapter
- Holly Wayt of the Ohio Chapter

Barry Woodward of the Georgia Chapter ***motioned*** to affirm the elevation of membership to Life Member for Carol Adams, Bill Agee, Karen Allen, Angela Bowen, Steve Devine, David Diamond, Ernest Gallo, Bill Keller, Joseph Parrino and Holly Wayt. Dick Mirgon of the Nevada Chapter ***seconded*** the motion.

A verbal vote was taken and the ***motion passed with no opposition.***

The new life members were welcomed back into the room to a standing ovation.

### **Regulatory Update**

Jeff Cohen, APCO's Chief Counsel, provided an update on regulatory affairs.

### **Quorum Resolutions**

During this time Immediate Past President Gigi Smith reviewed the parliamentary procedures. The Quorum will vote on Resolutions during the Second General Business Session Tuesday, August 18.

#### Quorum Resolution 1

First Vice President Brent Lee conducted the first reading of Resolution 1 to amend Bylaws Section 4.2 regarding regions. The maker is the Executive Committee of the Board. On unanimous votes, both the Board of Directors and Executive Council voted to recommend the resolution. Chief of Staff Mark Cannon provided background on Resolution 1.

#### Quorum Resolution 2

First Vice President Brent Lee conducted the first reading of Resolution 2 to amend Bylaws Section 7.3 regarding the eligibility as regional representative of the Board of Directors. The maker is the Leadership Development Committee (LDC). The Board of Directors voted to recommend the resolution. The Executive Council voted to recommend the resolution with amendment adding "in good standing" to the suggested language. LDC Vice Chair Holly Wayt provided background on Resolution 2.

#### Quorum Resolution 3

First Vice President Brent Lee conducted the first reading of Resolution 3 to amend Bylaws Section 7.5 regarding the clarification of term length when filling a Board vacancy. LDC is the maker. The Board of Directors voted to recommend the resolution. The Executive Council voted to recommend the resolution with amendment changing the suggested language to "which totals 12 months or more." Ms. Wayt provided background on Resolution 3.

#### Quorum Resolution 4

First Vice President Brent Lee conducted the first reading of Resolution 4 to amend Bylaws Section 8.5 as proposed by the LDC to dispense with voting for an uncontested office. On a vote of 7 yes, 5 no and 1 abstention, the Board of Directors voted to recommend approval of this resolution and on a vote of 31 yes and 9 no, the Executive Council voted to recommend disapproval of the resolution. LDC Chair Peggy Fouts provided background on Resolution 4.

During discussion members of the Quorum voiced their opinion on Resolution 4. Barry Luke of the Florida Chapter asked the Executive Council for clarification on their disapproval of the resolution. Frank Kiernan of the Atlantic Chapter explained APCO is a member driven organization where members have the right to vote and pointed to the Long Range Strategic Plan; enhancing member engagement and expanding APCO outreach. Dick Mirgon of the Nevada Chapter and Greg Ballentine of the Missouri Chapter believe the election process has greatly improved with the Knowledge Skills and Abilities (KSA) point system being a major contributor; approval of the resolution will further streamline the process. Mr. Ballentine suggested modifying the KSA if members are not pleased with the process as the KSA does not assess character. Dick Granado of the CPRA (So. Calif.) Chapter explained that piece may be a deciding factor for a member's vote. Becky Neugent of the Alabama Chapter explained while qualifications and character are important, Executive Council members are more concerned with the removal of voting privileges.

Upon inquiry from Nancy Pollock of the Minnesota Chapter, First Vice President Lee explained in the event the motion fails and an uncontested candidate receives less than a majority of "yes" votes, the post is declared vacant and, per the Bylaws, the president with concurrence from the Board of Directors makes an appointment for the current term. Mr. Granado suggested more thought be given to amending the appointment policy to where a sitting or former Board Representative is selected to fill the vacancy.

Kristi Key of the Arkansas Chapter, Jim Acosta of the CPRA (So. Calif.) Chapter, Don Miller of the CPRA (So. Calif.) Chapter, Ricky Rowell of the Florida Chapter, Michele Abbott of the Kansas Chapter, and Desi Calzada of the Northern California Chapter all weighed in against the resolution. Several noted that sufficient concerns have been raised that perhaps the Executive Council could consider alternatives outside of removing voting privileges.

#### Quorum Resolution 5

First Vice President Brent Lee conducted the first reading of Resolution 5 to amend Policy Manual Section 2.15 regarding publications. The maker is the Executive Committee of the Board. On unanimous votes, both the Board of Directors and Executive Council voted to recommend the resolution. Mr. Cannon provided brief background on Resolution 5.

#### **Second Vice Presidential Candidate Addresses**

Candidates Martha Carter of the Louisiana Chapter and James McFarland of the Pennsylvania Chapter addressed the members.

#### **Other Business**

President John Wright noted that online voting will be open until 1:50 p.m. EDT on Tuesday, August 18.

Raffle Tickets were handed out for a chance to win a \$250 Visa gift card at the end of the Second General Business Session.

**Conference Highlights**

Due to time constraints, the following conference highlights were not announced from the podium.

- Opening Session Keynote Speaker Madeleine Albright – Monday, August 17
- Distinguished Achievers Breakfast, General Peter Pace – Tuesday, August 18
- Food For Thought Luncheon, Alison Devine – Wednesday, August 19
- President's Dinner featuring the Capitol Steps – Wednesday, August 20

**Recess**

The First General Business Session of the 81st Annual Conference & Exposition recessed at 4:50 p.m. EDT and will reconvene for the Second Session on Tuesday, August 18 at 3:50 pm EDT.

**Respectfully submitted,**

Derek K. Poarch  
Executive Director

The First General Business Meeting agenda will be part and parcel of the formal record of the 81st Annual APCO International Conference and Exposition to be retained at headquarters.

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### **Convene**

President John Wright called the Second General Business Session of the 81st Association of Public Safety Communications Official-International to order at 3:50 p.m. Tuesday, August 18, 2015 EDT. The Sergeant-at-Arms oversaw the seating of voters and confirmed that only voting-eligible members were seated in the voting area.

### **Year In Review**

President John Wright conducted a PowerPoint presentation highlighting 5 themes:

- 9-1-1 Location Accuracy – APCO, NENA, and the carriers proposed an alternative plan that ultimately formed the basis of the FCC's new rules
- Dispatcher Reclassification Efforts – APCO submitted formal comments recommending important changes to the way public safety telecommunicators are classified in the federal Standard Occupational Classification (SOC). A public notice will be issued later in 2015 with final changes adopted sometime in 2016. Staff continues to monitor developments.
- Long Range Strategic Plan – On December 10-11, the Strategic Planning Committee (SPC) met in Daytona Beach, FL to develop goals and strategies for a new Long Range Strategic Plan (LRSP) for the 2015-2020 period with anticipated Board approval in September 2015
- Leadership Development – A new KSA nominations process was first used by 2VP candidates in 2015
- Activity Summary – DHS awards APCO a grant for restructuring Project 25 and CAPRAD (Computer Assisted Pre-Coordination Resource and Database) Created 4.9 GHZ Task Force to report in September

### **State of the Association**

APCO Executive Director Derek Poarch gave an overview of the 2015 Annual Report to the Quorum, touching on some of APCO International's notable accomplishments for the year:

- APCO just surpassed 25,000 members as of the date of the meeting and dues topped \$1 million for the second year
- FY15 exceeded the forecast, which was fueled by Institute growth of 11% and with most departments spending less than budget
- APCO promulgated six new standards through the ANSI process this past year
- Transitioned publishing to Naylor with digital enhancements and a modified print schedule
- Staff continues to work on goals aligned with the LRSP using the Balanced Scorecard method; by year end, departments achieved 91 percent goal attainment

## Address by Federal Partners

Ronald Hewitt, Deputy Director of the Office of Emergency Communications for the Department of Homeland Security (DHS), addressed the Quorum.

Daniel Cotter, Director of the Office of Interoperability and Compatibility within the DHS Science and Technology's First Responders Group, addressed the Quorum.

## Quorum Resolutions

### Quorum Resolution 1 and Voting

The intent is to amend Bylaws section 4.2 regarding regions as proposed by the Executive Committee. Nate McClure *motioned* to adopt Resolution 1. Manfred Blaha of the International Chapter *seconded* the motion. A verbal vote was taken and the *motion passed* with no objections.

### Quorum Resolution 2 and Voting

The intent is to amend Bylaws Section 7.3 regarding the eligibility of Regional Representatives of the Board of Directors as proposed by the Leadership Development Committee. Dick Mirgon of the Nevada Chapter *motioned* to adopt Resolution 2 as amended by adding "in good standing" to the suggested language. Jim Acosta of the CPRA (So. Calif.) Chapter *seconded* the motion. During discussion Jeff Miller of the Mid-Eastern Chapter requests for the purpose of consistency the Bylaws Committee reference either months or years in APCO governance documents as chapters change officers at various times. A verbal vote was taken and the *motion passed* with no objections.

### Quorum Resolution 3 and Voting

The intent is to amend Bylaws Section 7.5 regarding the classification of term length when filling a Board vacancy. Dick Mirgon of the Nevada Chapter *motioned* to adopt Resolution 3 as amended by changing the suggested language to "which totals 12 months or more." Manfred Blaha of the International Chapter *seconded* the motion. A verbal vote was taken and the *motion passed* with no objections.

### Quorum Resolution 4 and Voting

The intent is to amend Bylaws Section 8.5 to dispense with voting for an uncontested office. Dick Mirgon of the Nevada Chapter *motioned* to adopt Resolution 4. Nancy Pollock of the Minnesota Chapter *seconded* the motion. Several members echoed comments from the Session 1 discussion of the matter. Bill Agee of the Virginia Chapter called for a standing count. The motion *failed*.

### Quorum Resolution 5 and Voting

The intent is to amend Policy Manual Section 2.15 regarding publications. Dick Mirgon of the Nevada Chapter *motioned* to adopt Resolution 5 as amended. Manfred Blaha of the International Chapter *seconded* the motion. A verbal vote was taken and the *motion passed* with no objections.

## **Announcement of Election Results**

President John Wright received the election results from the Sergeant-at-Arms, and announced the voting results for each candidate.

### First Vice President Results:

Cheryl Greathouse – 963 Yes and 32 No Votes

Consequently, Cheryl Greathouse was officially elected to the position of First Vice President.

### Second Vice President Results:

Martha Carter – 734 Votes

James McFarland – 294 Votes

Martha Carter was officially elected to the position of Second Vice President.

The 2015–16 Executive Committee of the Board of Directors were introduced to the Quorum:  
President Brent Lee, First Vice President Cheryl Greathouse, Second Vice President Martha Carter, and Immediate Past President John Wright.

## **Recess**

The Second General Business Meeting of the 81st Annual Conference & Exposition recessed at 4:50 p.m. PDT and will be adjourned following the conclusion of the President's dinner on Wednesday, August 19.

## **Respectfully submitted,**

Derek K. Poarch  
Executive Director

The Second General Business Meeting agenda will be part and parcel of the formal record of the 81st Annual APCO International Conference and Exposition and will be retained at headquarters.