

2013 First General Business Session
APCO International 79th Conference and Exposition
Marriott – Anaheim, California
Grand Ballroom E and F
Sunday, August 18, 2013

MEETING MINUTES

Convene

First Vice President Gigi Smith called the First General Business Session of the 79th Association of Public Safety Communications Official-International to order at 3:46 p.m. Sunday, August 18, 2013 PDT. The Sergeant-at-Arms oversaw the seating of voters and confirmed that only voting-eligible members were seated in the voting area.

Opening Remarks

First Vice President Gigi Smith welcomed the Membership Quorum to the 2013 APCO International Conference. The Executive Committee was introduced at this time: Second Vice President John Wright and Immediate Past President Gregg Riddle. She noted that President Terry Hall had been delayed and regrets the need to join the meeting in progress. The Board of Directors were introduced as well: East Coast Regional Representatives Dave Clemons and JJ McFarland; Gulf Coast Regional Representatives Martha Carter and Matt Stillwell; North Central Regional Representatives Julie Righter and Robin Tieman; Western Regional Representatives Kimberly Burdick and Peggy Fouts, and Commercial Advisory Council Representative Don Whitney.

Outgoing Board of Directors Recognition

As a way to commemorate their Board service, a diamond-shaped paperweight etched with the APCO International logo was presented to the members of the Board who will conclude their service at the close of the Annual Conference – Dave Clemons, Julie Righter, and Don Whitney – and to a former Board member, Debbie Gailbreath, who concluded her service in January 2013.

First Vice President Gigi Smith acknowledged new Board of Directors members Rich Boettcher of the Atlantic Chapter, Holly Wayt of the Ohio Chapter, and re-elected members Martha Carter of the Louisiana Chapter, and Peggy Fouts of the Washington Chapter who will be sworn in prior to close of the Annual Conference on Wednesday August 21.

Life Member Voting

Immediate Past President Gregg Riddle requested the 2013 Life Member Nominees who were in attendance to please leave the room while the Quorum voted.

2013 Life Member Nominees:

- Dave Clemons of the Atlantic Chapter
- Natalie Duran Florida Chapter
- Debbie Gailbreath of the Florida Chapter

- Wray Hall of the Georgia Chapter
- Gigi Smith of the Utah Chapter
- Robin Tieman of the Missouri Chapter
- Jeff Vannais of the Atlantic Chapter
- Barry Woodward of the Georgia Chapter

Nate McClure of the Illinois, Michigan and Virginia Chapters ***motioned*** to affirm the elevation of membership to Life Member for Dave Clemons, Natalie Duran, Debbie Gailbreath, Wray Hall, Gigi Smith, Robin Tieman, Jeff Vannais, and Barry Woodward. Dick Granado of the CPRA Chapter ***seconded*** the motion. A verbal vote was taken and the ***motion passed with no opposition***. The new life members were welcomed back into the room to a standing ovation.

Regulatory Update

Robert Gurss, APCO's Senior Regulatory Counsel, provided an update on regulatory affairs.

Quorum Resolution

During this time Immediate Past President Gregg Riddle reviewed the parliamentary procedures. First Vice President Gigi Smith read the first reading of the resolution related to Policy Manual (PM) Section 4.13 outlining criteria for Senior and Life Member to be moved to their relevant PM Sections 4.3 (Senior) and 4.4 (Life) to ensure the information is presented in a consolidated manner within the PM for easy accessibility.

Richard Kirton of the Washington Chapter asked how amendments to other PM sections not under the purview of the Quorum are communicated. Immediate Past President Gregg Riddle explained that Board of Director representatives convey proposed changes to the Executive Council representatives who then relay information to the chapters. Generally there is a pre and post call. The newest edition of the Policy Manual is uploaded to the governance web page of the APCO website and the index indicates the last modified date of each section. This information also appears in the header at the top of each PM section.

Past President Gary Gray of the CPRA Chapter ***motioned*** to adopt the Quorum Resolution as published. Past President Nate McClure of the Illinois, Michigan and Virginia Chapters ***seconded*** the motion.

The Quorum will vote during the Second General Business Session.

Second Vice Presidential Candidate Addresses

Candidate Brent Lee of the Nevada Chapter addressed the members.

Other Business

President Terry Hall announced online voting will be in effect until 1:45 P.M. PDT on Tuesday, August 20, 2013.

Conference Highlights

President Terry Hall previewed highlights of APCO 2013, including:

- Opening Session Keynote Speaker Erik Weißenmayer – Monday, August 19, 2013 at 8:30 AM
- Happy Hour in the Hall – Monday, August 19 at 4:30 PM
- Food For Thought Luncheon, Telecommunicator: When the Emergency is Yours – Wednesday, August 21
- President's Dinner featuring American Idol winner Taylor Hicks – Wednesday, August 21
- Raffle Tickets were handed out for a chance to win a \$250 Visa gift card at the end of the Second General Business Session

Recess

The First General Business Meeting of the 79th Annual Conference & Exposition recessed at 4:33 p.m. PDT and will reconvene for the Second General Business Session at the same time on Tuesday, August 20, 2013.

Respectfully submitted,

Derek K. Poarch
Executive Director

The First General Business Meeting agenda will be part and parcel of the formal record of the 79th Annual APCO International Conference and Exposition to be retained at headquarters.

2013 Second General Business Session
APCO International 79th Conference and Exposition
Marriott – Anaheim, California
Grand Ballroom E and F
Tuesday, August 20, 2013

MEETING MINUTES

Convene

President Terry Hall called the Second General Business Session of the 79th Association of Public Safety Communications Official-International to order at 3:45 p.m. Tuesday, August 20, 2013 PDT. The Sergeant-at-Arms oversaw the seating of voters and confirmed that only voting-eligible members were seated in the voting area.

Year In Review

President Terry Hall addressed the Quorum regarding the Year in Review for APCO activities, including:

- Creation of the Emerging Technologies Forum held in Washington, DC, Anaheim, CA, and Chicago, IL
- Worked with the Management Committee to restructure the Executive Council Meeting
- Dedication of the Alexandria, VA office that is owned by the Public Safety Foundation of America, in honor of Immediate Past President Gregg Riddle
- Renewal of the Global Alliance Charter
- Expansion of partnerships at the national level, including a collaboration with NPSTC on framing the new broadband capabilities through the APCO Standards process
- Travels to chapters and in support of NPSTW, including the presentation of an award to the Newtown Emergency Communication Center for their courage, dedication, and compassion during the Sandy Hook Elementary school tragedy
- Adding a Past Presidents column to the Public Safety Communications magazine

State of the Association

APCO Executive Director Derek Poarch gave an overview of the 2013 Annual Report to the Quorum, touching on some of APCO International's notable accomplishments for the year:

- APCO set the following new records this year – 2% revenue increase over budget, 40% growth in training participants, 40% growth in membership in two years
- Staff summary; FTE – 55 employees total; with currently 5 vacancies as well as 2 contract employees not included in the 55
- Staff continues to work on goals aligned with the LRSP using the Balanced Scorecard method and backed up by APSTAT (APCO Statistics), to help stay on track through a monthly review.

- Membership Growth – 18,530 members as of 8/9/2013, and still growing
- AFC – average 540 monthly applications
- Institute – all courses are offered online; trained a total of 17,000 students in the past year
- Standards – published five standards during the past year
- APPComm – launched in mid-April featuring 120 public safety apps

Address by Federal Partners

David Turetsky, Chief of the Public Safety and Homeland Security Bureau for the Federal Communications Commission addressed the Quorum.

Chris Essid, Deputy Director of the Department of Homeland Security Office of Emergency Communications addressed the Quorum.

Quorum Resolution and Voting

A motion from the floor carried over from the First General Business Session:

Past President Gary Gray of the CPRA Chapter *motioned* to adopt the Quorum Resolution as published. Past President Nate McClure of the Illinois, Michigan and Virginia Chapters *seconded* the motion.

A verbal vote was taken and the *motion passed* with no opposition.

Special Presentation

At this time British APCO Immediate Past President Alan House presented a gift of appreciation to President Terry Hall.

Announcement of Election Results

President Terry Hall received the election results from the Sergeant-at-Arms, and announced the voting results for each candidate.

First Vice President Results:

John Wright – 812 Yes and 40 No Votes

Consequently, John Wright was officially elected to the position of First Vice President.

Second Vice President Results:

Brent Lee – 721 Yes and 101 No Votes

Consequently, Brent Lee was officially elected to the position of Second Vice President.

The 2013–14 Executive Committee of the Board of Directors were introduced to the Quorum: President Gigi Smith, First Vice President John Wright, Second Vice President Brent Lee, and Immediate Past President Terry Hall.

Recess

The Second General Business Meeting of the 79th Annual Conference & Exposition recessed at 4:55 p.m. PDT and will be adjourned following the conclusion of the President's dinner on Wednesday, August 21, 2013.

Respectfully submitted,

Derek K. Poarch
Executive Director

The Second General Business Meeting agenda will be part and parcel of the formal record of the 79th Annual APCO International Conference and Exposition and will be retained at headquarters.