2011 APCO International First General Business Session
APCO International 77th Conference and Exposition
Philadelphia Convention Center
Room CC201 ABC
August 7, 2011

MEETING MINUTES

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1. **Convene**

   President Bill Carrow convened the First General Business Session. The Sergeant-At-Arms verified that only active members were seated in the voting sections of the room.

   President Carrow thanked the Quorum for attending the Philadelphia Conference. The Executive Committee and Board of Directors were introduced.

2. **Life Member Voting (**Bill Carrow, Brent Lee, Mark Pallans**)**

   First Vice President Gregory Riddle reviewed the three 2011 life member nominees, asking the nominees to leave the room while the Quorum votes. A motion was entertained to elevate Bill Carrow, Brent Lee and Mark Pallans to the status of life member. Barry Woodward of the Georgia Chapter *motioned* to nominate Bill Carrow, Brent Lee and Mark Pallans for life membership of APCO International. Jim Acosta of the CPRA Chapter *seconded* the motion. No discussion. A verbal vote was taken with no opposition and the motion *carried*.

3. **Address by the U. S. Department of Homeland Security**

   Chris Essid, Director, Office of Emergency Communications, US Department of Homeland Security, updated the Quorum on the activities of the Office of Emergency Communications. Improving emergency communications capabilities is one of the department's top priorities. The OEC focuses their efforts on enhancing nationwide interoperability and moves forward by collaborating with the public safety sector. The National Emergency Communications was developed as the nation's first strategic document that addressed interoperable communications. Every state now has a statewide interoperability communications plan, coordinator, and statewide governance body.

4. **APCO Presentations**

   Regulatory Update: Bob Gurss, Regulatory Counsel presented an update to the Quorum, reviewing the following topics:

- E9-1-1's status
- Inside 9-1-1 calls and location accuracy for VoIP calls
- Standards for NG9-1-1 issues and transition
- Narrowbanding
- 800 MHz rebranding
- Light Squared
- State and local government agencies are eligible for 700 MHz.

Legislative Update: Sean Kirkendall, Legislative Consultant to APCO, updated the Quorum on the Public Safety Alliance activities and progress, including the allocation of D Block spectrum issue.

ProCHRT: Steve Souder, Chair of the ProCHRT Task Force, gave an overview of research conducted by ProCHRT, covering the current human resource issues facing public safety communications call takers and dispatchers which affects seventy percent of the membership of APCO International.

5. Branding Overview

Dave Clemons, Branding Task Force Chair, reviewed the current rebranding efforts by APCO International.

6. Second Vice President Candidate Address

Mike Jeffres, candidate for the office of Second Vice President, addressed the Quorum at this time. Mike is an officer of the Nebraska Chapter, APCO frequency advisor, chair of the Nebraska 700 MHz planning committees, and routinely interacts with other APCO members around the country on spectrum management issues. His professional experience with the State of Nebraska Chief Information Office is that he manages their public safety program which he built from the ground up. He has worked for twenty two years in public safety communications at the technical and management levels. He believes his greatest accomplishment has been building partnerships. His main desire is to serve and meet the challenges of APCO International.

First Vice President Gregory Riddle clarified parliamentary procedures the association will follow for voting when only one candidate is running for office. Based on a parliamentarian's review of documents adopted in 2009 under the Strategic Governance Implementation (SGI) Task Force, the Executive Committee of the Board of Directors has ordered preparation of written ballots to carry out a vote of acclamation at the Second General Business Session for two offices for which one candidate is eligible for each. In accordance with Bylaws Section 8.6, the incoming First Vice President and Second Vice President shall be elected by a simple majority with the election conducted by members casting ballots.

7. **Conference Highlights**
   President Bill Carrow previewed some coming attractions at the Annual Conference:
   - Attendee Welcome Reception
   - Opening Session and keynote speaker Vince Papale
   - Second General Business Session and presentation by Retired Admiral Jamie Barnett, Public Safety and Homeland Security Bureau Chief of the Federal Communications Commission (FCC)
   - Closing Luncheon and presentation by FCC Chairman, Julius Genachowski.

8. **Recess**

   President Bill Carrow declared the General Business Meeting of the 77th APCO International Conference and Exposition is hereby in recess and will reconvene on August 9.

   Respectfully submitted,
   Mark Cannon
   Interim Executive Director

   The First General Business Session Agenda and Minutes will be part and parcel of the formal record of the 77th Annual APCO International Conference and Exposition and will be retained at APCO International Headquarters.

2011 APCO International Second General Business Session
APCO International 77ᵗʰ Conference and Exposition
Philadelphia Convention Center
Room CC201 ABC
August 9, 2011

MEETING MINUTES

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1. **Convene**

   President Bill Carrow convened the Second General Business Session. The Sergeant-At-Arms verified that only voting-eligible members were seated in the voting sections.

   President Bill Carrow entertained a motion to accept the Second General Business Session agenda as revised. Don Hancock of the Atlantic Chapter *motioned* to accept the Second General Business Session as revised. Jim Acosta of the CPRA Chapter *seconded* the motion. A verbal vote was taken with no opposition and the motion *carried*.

2. **Written Acclamation Ballot**

   First Vice President Gregory Riddle entertained a motion for a written acclamation ballot for the office of First Vice President. Robin Tieman of the Missouri Chapter *motioned* for a written vote of acclamation for First Vice President candidate Terry Hall. Another full member present *seconded* the motion (though name and chapter was not stated). A verbal vote was taken with no opposition and the motion *carried*.

   First Vice President Gregory Riddle entertained a motion for a written acclamation ballot for the office of Second Vice President. Robin Tieman of the Missouri Chapter *motioned* for a written vote of acclamation for Second Vice President candidate Mike Jeffres. Another full member present *seconded* the motion (though name and chapter was not stated). A verbal vote was taken with no opposition and the motion *carried*.

   Voting commenced among active members, and Credentials Committee members collected the ballots.

3. **APCO Presentations**
   a. Year in Review: President Bill Carrow reviewed the most notable association accomplishments of the past year.
      i. 700 MHz D Block Campaign and initiative
      ii. ProCHRT Task Force Report
      iii. APCO Project 33 ANSI Standards Training Program

      iv. Broadband Summit
       v. Global Congress in Dubai, UAE
      vi. Group Membership Option
    vii. APCO's Branding Initiative

Tony Antoniou, Executive Director of BAPCO, congratulated President Bill Carrow on having a successful year and thanked him for the support and encouragement provided to BAPCO. Mr. Antoniou presented Bill Carrow with a British Custodian/ Bobby Helmet.

    b. State of the Association: Interim Executive Director Mark Cannon reviewed the 2011 State of the Association, profiling the top ten accomplishments for APCO International. The published Annual Report was distributed to all in attendance and is available online (http://www.apcointl.org/annual_reports/2011.pdf).

4. **Address by the Federal Communications Commission**

Admiral Jamie Barnett, Chief, Public Safety & Homeland Security Bureau, addressed the assembly with updates on matters of mutual interest from the perspective of the Federal Communications Commission.

5. **Election of the Executive Committee of the Board of Directors**

President Bill Carrow announced the results of the written acclamation balloting, which resulted in Terry Hall advancing to the position of First Vice President. However, Mike Jeffres failed to receive a majority vote of acclamation, thereby leaving a vacancy to be filled in accordance with policy for the Second Vice President post. In accordance with the Bylaws, Gregory Riddle advances to the position of President and Bill Carrow to Immediate Past President.

6. **Recess**

President Bill Carrow declared that the General Business Meeting of the 77th APCO International Conference and Exposition is hereby in recess and will be adjourned following the conclusion of the August 10, 2011 SuperSession.

Respectfully submitted,

Mark Cannon
Interim Executive Director

The Second General Business Session Agenda and Minutes will be part and parcel of the formal record of the 77th Annual APCO International Conference and Exposition and will be retained at APCO International Headquarters.