

**APCO International, Inc. [Not for Distribution Beyond Governing Bodies]**

Executive Committee of the Board of Directors Meeting  
December 18, 2013  
Teleconference

**Attendees:**

President Gigi Smith  
First Vice-President John Wright  
Second Vice-President Brent Lee  
Immediate Past President Terry Hall

Executive Director Derek Poarch  
Chief of Staff Mark Cannon  
Executive Assistant Kristin Vollen

**Call to Order:**

President Gigi Smith *called* the meeting to order at 1:50 pm EST.

**1. Minutes Approval 11/14/2013**

First Vice President John Wright *motioned* to approve the minutes of 11/14/2013. Second Vice President Brent Lee *seconded* the motion.

A verbal vote was taken and the *motion passed* with no opposition.

**2. Senior and Life Member Nomination**

a. Kimberly Burdick

Second Vice President Brent Lee *motioned* to approve Kimberly Burdick of APCO International for senior membership and to recommend to the quorum Mrs. Burdick for life membership upon approval from the Board of Directors. First Vice President John Wright *seconded* the motion.

A verbal vote was taken and the *motion passed* with no opposition.

**Adjournment:**

Immediate Past President Terry Hall *motioned* that the meeting be adjourned and that motion was *seconded* by First Vice President John Wright. A verbal vote was taken and the *motion passed* with no opposition.

The meeting adjourned at 1:52 pm EST.

Respectfully submitted,  
Derek K. Poarch  
Executive Director

The agenda will be part and parcel of the formal record of the Executive Committee of the Board of Directors meeting, and will be retained at Headquarters.