

APCO International, Inc. [Not for Distribution Beyond Governing Bodies]

Executive Committee of the Board of Directors Meeting

November 1, 2011

Hyatt Bonaventure – Weston, FL

Attendees:

President Gregg Riddle

Interim Executive Director Mark Cannon

First Vice President Terry Hall

Guests:

Second Vice President Gigi Smith

Gulf Coast Regional Representative Debbie Gailbreath

Immediate Past President Bill Carrow

FL Executive Council Representative Ricky Rowell

Call to Order:

President Gregg Riddle *called* the meeting to order at 3:00 pm EDT. He welcomed guests from the Florida chapter.

1. Consent Agenda

First Vice President Terry Hall *motioned to accept* the consent agenda comprised of meeting minutes from September 23, October 6 and October 12. Immediate Past President Bill Carrow *seconded* the motion. A verbal vote was taken and the *motion passed with no opposition*.

2. MCC Contract

Immediate Past President Bill Carrow *motioned to approve* the contract with the Minneapolis Convention Center (MCC). Second Vice President Gigi Smith *seconded* the motion.

First Vice President Terry Hall *moved to amend* the motion to approve the contract, but require that staff produce comparative data on facility costs for at least the past four years. Second Vice President Gigi Smith *seconded* the motion.

A verbal vote was taken and the *amendment passed with no opposition*. Following this, a verbal vote was taken on the main motion and the *motion as amended passed with no opposition*.

3. Recess

First Vice President Terry Hall *motioned for a recess* so the Executive Committee and guests could join in the afternoon snack break at the Florida APCO-NENA Conference. Immediate Past President Bill Carrow *seconded* the motion. A verbal vote was taken and the *motion passed with no opposition*.

The meeting of the Executive Committee was paused in recess from 3:20 to 3:25 p.m. .

4. Proposed Standards MoU with iCERT

Immediate Past President Bill Carrow *motioned to approve* the Memorandum of Understanding with iCERT to collaborate on standards-setting activities upon mutual agreement. Second Vice President Terry Hall *seconded* the motion.

First Vice President Terry Hall questioned why the MoU was necessary. Interim Executive Director Mark Cannon explained that the MoU is consistent with what the Executive Committee had proposed to NENA a year ago. He further explained that while APCO International had collaborated with other organizations (e.g., NCMEC) without a written understanding on prior standards, these were largely carryovers from longstanding collaborations. When NENA inquired a year ago, this touched off a review of APCO International's practices and the Executive Committee had endorsed staff developing a template going forward to ensure clarity around roles and responsibilities, trademark rights, cost reimbursement and related matters. Such a template was proposed to NENA, which has yet to act upon it. First Vice President Terry Hall questioned what standards that iCERT was intending to pursue. President Gregg Riddle explained that the MoU only establishes the broad intent of the collaboration and that the actual standards-setting activities would require approval under separate Scope of Work (SoW) documents. He reminded his colleagues that APCO International has a duty as an ANSI-approved standards body to enter into exactly these kinds of collaborations to develop standards throughout the public safety communications field. First Vice President Terry Hall suggested a delay in the vote to obtain more background from staff on the matter.

A verbal vote was taken and the *motion failed*. First Vice President Terry Hall requested that the record reflect that the Executive Committee would be prepared to reconsider the motion at its next meeting. Interim Executive Director Mark Cannon asked members of the Executive Committee to share with him in the coming days and weeks any specific lines of query that staff should be prepared to address regarding this issue to facilitate timely reconsideration.

5. P42 Chair Appointment

Second Vice President Gigi Smith *motioned to accept* the recommendation of APCO's President in appointing Past President Dick Mirgon as chair of the revitalized Project 42 Committee. Immediate Past President Bill Carrow *seconded* the motion. A verbal vote was taken and the *motion passed with no opposition*.

6. Adjournment

First Vice President Terry Hall *motioned to adjourn* the meeting. Second Vice President Gigi Smith *seconded* the motion. A verbal vote was taken and the *motion passed with no opposition*. The meeting was adjourned at 3:40 pm EDT.

Respectfully submitted,
Mark Cannon
Interim Executive Director

The agenda will be part and parcel of the formal record of the Executive Committee of the Board of Directors meeting, and will be retained at Headquarters.